

Espresso NEAT
 20 Grove Street
 Darien, CT 06820
www.espressoneat.com

Employment Application

How were you referred to Espresso NEAT?	Position for which you are applying

Applicant Information			
Full name:	Emergency Contact/Phone		
Address:	City:	State:	Zip:
Phone:	Cell/Other:	Email:	
Date of birth (optional) :	/ /	Social Security # (optional):	
Date available to start:	/ /	Salary requirement if applicable:	
Type of employment desired: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary <input type="checkbox"/> Seasonal			
If you are under 18 and we require a work permit, can you furnish one? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, please explain:			
Are you legally allowed to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No			
You may be required to work on weekends (Saturday) and holidays. Is this a problem for you? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Other conflicts/commitments (school, job, etc.):			
Have you ever plead "guilty", "no contest", or been convicted of a crime? <input type="checkbox"/> Yes* <input type="checkbox"/> No			
If yes*, give details:			

*Answering "yes" to these questions does not constitute an automatic rejection for employment. Date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be considered.

Summarize any special skills or qualifications:

Education	
Name and location of high school:	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name and location of college:	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
If so, please indicate the subject studied and degree(s) obtained:	
Other education or training/special skills:	
Do you intend to return to school? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, when?	

Previous employment (begin with most recent position):	
Dates of employment: From / / To / / Positions(s) held:	
Business:	Address:
Responsibilities:	
Starting salary and title:	Ending salary and title:
Reason for leaving:	
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Dates of employment: From / / To / / Positions(s) held:	
Business:	Address:
Responsibilities:	
Starting salary and title:	Ending salary and title:
Reason for leaving:	
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Dates of employment: From / / To / / Positions(s) held:	
Business:	Address:
Responsibilities:	
Starting salary and title:	Ending salary and title:
Reason for leaving:	
May we contact this employer for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Personal References: (please list at least two)	
Name/Title:	Name/Title:
Relationship:	Relationship:
Phone:	Phone:
Address:	Address:

Availability:						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Other Information:

Describe your favorite coffee beverage/origin/brewing method:

Describe your most memorable meal:

Why are you interested in working at Espresso NEAT?

Please use this space, if necessary, to tell us anything about yourself that you would like us to know.

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, financial, and other related matters as may be necessary for an employment decision. I hereby release employers, schools or individuals from all liability when responding to inquiries in connection with my application.

In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of applicant: _____ Date: _____